

**Coolidge School Re-Use Task Force**  
**Finance Meeting Room, Town Hall**  
**Maynard, Mass.**  
**5:30 p.m. Tuesday, June 16, 2015**

**Task Force Members:**

Sally Bubier	Rick Lefferts	Ken Neuhauser	Jack MacKeen
Lee Acker	Tim Hess	Vicki Stevens	

**I. Minutes** – The minutes of our June 2 meeting were approved.

**II. Cover Letter** – We went over the letter Jack, Rick, and Sally wrote that will introduce our report and summarize our recommendations. After a bit of tightening up, we unanimously approved the letter’s content. A bit of grammatical work may yet occur.

**III. Maynard Historical Commission Recommendations** – Based on the Epsilon report our task force requested, the Historical Commission recommended a number of deed preservation restrictions for the Coolidge School. A developer would essentially have to preserve the features detailed in the Commission’s report in order to qualify for federal or state historical preservation tax credits.

We discussed how we should incorporate the Commission’s recommendations into our final report. We hesitated to wholeheartedly endorse them because we want to attract as many proposals as possible and some of us felt the restrictions, particularly regarding interior preservation, may limit applicants. We will certainly reference the Commission’s recommendations as well as Epsilon’s report in our report. Some of us were hesitant to make the recommendations part of a deed restriction and preferred they were talked about within our RFP parameters. More discussion will follow.

**IV. RFP** – Tim wrote out RFP parameters but more work needs to be done. We agreed with Tim’s sequence which asks that town departments and local non-government civic groups be the first to receive the Coolidge RFP. After a limited time period, maybe 90 days, and after no promising applicant emerges, the RFPs would be more widely distributed. The “Requirements of Proposed Projects” and “Benefits Sought from Proposed Projects” sections need work.

**V. Next Meeting and Adjournment** – Next meeting is at 7 p.m., June 23, Town Hall. We adjourned shortly after 7 p.m.

Respectfully submitted,  
Vicki Stevens

